



West Perth Local

ANNUAL GENERAL MEETING

Venue: Mayfair Lane, 72 Outram Street, West Perth WA 6005
Date: 25 November 2021
Time: 6:00pm

MINUTES

Meeting opened: 6:03pm

1) Opening of Meeting and Welcome

- a) Welcome, introductions and purpose of the meeting
 - i) Noted
- b) Confirm quorum of members present
 - i) Confirmed by Steve Wellard
- c) Overview of basic rules for an AGM
 - i) Noted by members present
- d) Confirm minutes of previous Annual General Meeting held 5 November 2020
 - i) Confirmed by Jeremy Buxton
- e) Business arising from the previous minutes
 - i) Nil

2) Reports

- a) Chairperson's Report - Annual Report on West Perth Local's activities since previous AGM
 - i) As per attached report
- b) Vice Chairperson's Report
 - i) An overview of the activities and initiatives undertaken since previous AGM was discussed.

3) Finances

- a) Treasurer's Report - Financial Report for year ended 30 June 2021
 - i) As per attached report and included within meeting slideshow

4) Election of Committee

The committee members consist of the office holders of the Association; and at least one ordinary committee member.

- a) Motion to set the maximum number of members who may be ordinary committee members
 - i) *Maximum number to be determined at AGM*
 - ii) Maximum number was proposed as 10 by Benjamin Carruthers. This was confirmed by members present
- b) Election of Chairperson (or President)
 - i) Steve Wellard unanimously elected for the role of President
- c) Election of Deputy Chairperson (or Vice President)
 - i) Aisha Tan unanimously elected for the role of Vice-President
- d) Election of Secretary
 - i) Kylee Veskovich unanimously elected for the role of Secretary
- e) Election of Treasurer
 - i) Benjamin Carruthers unanimously elected for the role of Treasurer

f) Election of Other Committee Members

- i) Rachel Thomas, Leela Morgan, Foni Pollitt, Jeremy Buxton, Monique Hill, Natalie Bussau, Bruce Reynolds, and Mandy McEvoy unanimously elected

5) Special Resolutions

- a) Special Resolution 2021:01 – Increase Ordinary Membership Fees
 - i) Propose to increase the membership fee to be \$10.00 Inc GST per Ordinary Member per financial year, payable and due prior to the AGM each year.
 - ii) Motion proposed by Benjamin Carruthers, seconded by Rachel Thomas and carried unanimously
- b) Special Resolution 2021:02 – Change Eligibility Criteria for Business Members
 - i) Propose to allow all businesses, irrespective of their office location to be eligible to join as a Business Member (associate membership).
Note: Business Member membership fees to remain at \$100.00 in GST per eligible business per financial year as previously adopted under Special Resolution 2019:03
 - ii) Motion proposed by Benjamin Carruthers, seconded by Steve Wellard and carried unanimously

6) General Business

- a) Nil

7) Welcome New Committee and Close of Annual General Meeting

- a) Noted

Meeting closed: 7:00pm



West Perth Local AGM 2021

Chairperson Report

25 November 2021

Welcome all to the Annual General Meeting of West Perth Local Incorporated.

Thank you for attending & please ensure you are registered to Vote at the door.

I would again like to acknowledge the Whadjuk Nyoongar people as the Traditional Owners of the lands and waters where we are situated today and pay our respect to elders past and present.

I'd first like to thank our venue hosts Foni & Chris for generously providing the space for us tonight.

Please join me in welcoming our special guest tonight:

Councillor Gobbert from City of Perth

In starting I would like to introduce our 2020/21 Committee (Rachel, Ben, Tom, Leela, Jeremy, Foni, Monique, Nat,) as well as our mid year additions to the committee (Aisha & Kylee).

Just need to remind everyone the purpose of this meeting is the gather the membership, review the year that was, the year that is coming, elect/re-elect the WPL committee, and hear from our members on what you would like to see for this great suburb.

The past 12 months since our last AGM has seen the following achievements, challenges & lessons learnt:

- Xmas Shop-Front Dressing – its that time again
- Sidewalk Sounds – brining xmas voices to West Perth Streets
- CoP Xmas Lights Trail – finally made it to West Perth with 2 installations last year, 3 installations this year
- Inaugural Xmas Carol Singers
- Won the Australia Day Community Citizen of the Year (Group) Award for all the great work we did during 2020
- Inaugural West Perth Street Party for OzDay – returning in 2022
- Community funding redirected to Covid19 relief for most of the year – but lifting now
- BeeScene Statue & mural built on Outram St
- Community Basketball Court installed on Thelma St
- Lighting upgrade in Harold Boas Gardens
- Unfortunately our proposal for a dog exercise yard at Totterdell Park was knocked back
- Inaugural Doggie Picnic at Kings Park
- Woolworths approved for construction in West Perth – open by Xmas 2022?
- Unsuccessful in securing a site for our RAC Funded Bee-Mural
- Inaugural Winter Market – will be back in 2022, bigger and better
- West Perth Heritage Trail as part of Heritage Week – will be back in 2022
- Safety Forum held last week co-hosted by our new local member, Dr Katrina Stratton
- Post Covid return of West Perth Wednesdays
- Meet the Councillor Candidates night at Gordon Street Garage
- Breaking News.... BeeScene Grant has been approved \$150k from Dr Katrina Stratton!!

It has been an honour to lead this talented team of volunteers through another tough year. WPL is in only its fourth year of operation and we are proud to have grown to be the active voice that this great suburb needs.

Please join me in congratulating the WPL Committee for what they have achieved this past year while also working full time jobs.



West Perth Local AGM 2021

Chairperson Report

25 November 2021

Now we need your help to maintain the momentum. We need more people as general committee members, people who would like to own one or two of the great projects just listed and make them their own. I hope tonight you will be inspired to join us as we continue to build in 2021/22.

We have also been working hard to obtain precious funding this year however there are many things this funding can't be used for... insurance, office supplies, and a variety of outgoings that are not able to be reimbursed. To help us with covering those costs and allow us to jointly fund new activations and improvements, we are asking you all to please renew your personal or business membership for 2021/22. Every bit helps us to help make West Perth better.

Before I close I just want to thank everyone for the support they have given us, especially the City for their positive plans to make West Perth a better place to live, the owners of 1260 Hay St for helping us with our premises, and to our local businesses for being there every time we raise great new ideas.

Finally , I have offered myself for re-election and with your approval I hope to lead this team to an even better 2022

Thanks again for all you do to help make us shine.

Steve Wellard
WPL Chairperson



West Perth Local – 2021/22 Plan

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Festivals	Spring in the City	City at XMAS Pride	City at XMAS	Fringe Festival	Perth Arts Festival	Good Food Month Heritage Week	Winter Fest	Naidoc	Spring in the City			
WPL Events & Activities	XMAS Light Trail	XMAS Shopfront Dressing Carol Singers	OZ Day Festival	Night Sky Event	Heritage Trail	CoP Safety Forum	Business Breakfast	Business Breakfast	Business Breakfast	Business Breakfast	West Perth Wednesday	Winter Village Markets
Governance	TTM Conference	CoP Safety Forum	CoP Safety Forum	BeeScene Installations	WPL Committee Meeting	WPL Committee Meeting	WPL Committee Meeting	WPL Committee Meeting	WPL Committee Meeting	WPL Committee Meeting	WPL Committee Meeting	WPL Committee Meeting

Profit and loss

West Perth Local Incorporated
For the year ending 30 June 2021, cash basis

CODE	ACCOUNT	AMOUNT
INCOME		
4-3000	Fundraising - Contributions	-
4-3010	Contributions (Members)	-
4-3011	Membership Fees (Individual)	\$195.65
4-3012	Membership Fees (Business)	\$1,454.56
	Total Contributions (Members)	\$1,650.21
4-3020	Contributions (Public)	\$91.83
	Total Fundraising - Contributions	\$1,742.04
4-2040	Donations - Non-tax deductible gifts	\$115.00
4-5000	Other Income	-
4-5020	Interest Received	\$3.72
	Total Other Income	\$3.72
4-4010	Sales	-
4-4011	Ticket Sales	\$1,830.38
	Total Sales	\$1,830.38
	TOTAL INCOME	\$3,691.14
	GROSS PROFIT	\$3,691.14
EXPENSES		
6-0020	Advertising & Promotion	\$62.89
6-0100	Cleaning & Pest Control	\$8.17
6-0220	Computer Expenses	\$525.48
6-0240	Credit Card Fees	\$42.47
6-0315	Entertainment Costs	\$4,354.06
6-0400	Insurance - General	\$810.03
6-0480	Meeting Expenses	\$48.16
6-0520	Printing & Stationery	\$420.75
6-0570	Rent	\$750.00
6-0650	Security Expenses	\$16.34
6-0680	Telephone & Fax Charges & Internet	\$258.18
6-0720	Utilities	\$56.36
6-0721	Electricity	\$632.55
	Total Utilities	\$688.91
	TOTAL EXPENSES	\$7,985.44

Profit and loss

West Perth Local Incorporated
For the year ending 30 June 2021, cash basis

CODE	ACCOUNT	AMOUNT
NET POSITION		
	Income	\$3,691.14
	Cost of goods sold	\$0.00
	Gross profit	\$3,691.14
	Expenses	\$7,985.44
	Other income	\$0.00
	Other expenses	\$0.00
	NET POSITION	-\$4,294.30

AGM 2021

West Perth Local
Incorporated



Acknowledgement of Country

West Perth Local Incorporated kaadatj
Noongar moort Noongar boodja-k Wadjak
boodja-k. Ngalak kaadatj Noongar nedingar
wer birdiya koora koora wer yeyi. Baalabang
koondarm, malayin wer nakolak baalap yang
ngalany-al. Ngalak dandjoo barn wer kaaratj
bandang boodja-k.

West Perth Local Incorporated
acknowledges the traditional custodians of
this land, the Wadjak people of the
Nyoongar nation, and pays respect to the
Elders past, present and future for they hold
the memories, the traditions, the culture
and hopes of Aboriginal Australia.

Agenda

- Opening of meeting and welcome
- Reports
- Finances
- Election of committee
- Special resolutions
- General business
- Welcome new committee and close of AGM

Chairperson Report

Vice-Chairperson Report

Treasurers Report

2020-21 Financial year

Bank Balance as of 30 June 2021: \$6,777.43

Current Bank Balance: \$9,553.38

Note: Liabilities of approx. \$6,100 being unspent grant funds to be returned to City of Perth, awaiting invoice to returns these funds.

Net Current Bank Balance as of 25 November 2021: \$3,453.38

Type	Account Name	Sum of Amount
Income		
	Membership Fees (Individual)	\$195.65
	Membership Fees (Business)	\$1,454.56
	Contributions (Public)	\$91.83
	Donations - Non-tax deductible gifts	\$115.00
	Interest Received	\$3.72
	Ticket Sales	\$1,830.38
Income Total		\$3,691.14
Expenses		
	Advertising & Promotion	\$62.89
	Cleaning & Pest Control	\$8.17
	Computer Expenses	\$525.48
	Credit Card Fees	\$42.47
	Entertainment Costs	\$4,354.06
	Insurance - General	\$810.03
	Meeting Expenses	\$48.16
	Printing & Stationery	\$420.75
	Rent	\$750.00
	Security Expenses	\$16.34
	Telephone & Fax Charges & Internet	\$258.18
	Utilities	\$56.36
	Electricity	\$632.55
Expenses Total		\$7,985.44
Grand Total		-\$4,294.30

Election of Committee

The committee members consist of the office holders of the Association; and at least one ordinary committee member.

- Motion to set the maximum number of members who may be ordinary committee members
- Election of Chairperson / President
- Election of Deputy Chairperson / Vice President
- Election of Secretary
- Election of Treasurer
- Election of Other Committee Members

Special Resolutions



Special Resolution 2021:01

Increase Ordinary Membership Fees

- i) Propose to increase the membership fee to be \$10.00 Inc GST per Ordinary Member per financial year, payable and due prior to the AGM each year.

Special Resolution 2021:02

Change Eligibility Criteria for Business Members

- i) Propose to allow all businesses, irrespective of their office location to be eligible to join as a Business Member (associate membership).

Note: Business Member membership fees to remain at \$100.00 in GST per eligible business per financial year as previously adopted under Special Resolution 2019:03

General Business





Welcome New
Committee
and
Close of AGM